

Important information for weddings and large group events

GROUNDS:

with weddings and large group events we charge a grounds fee for the property use and expansion of supplies and infra-structure. It is based at \$20 per guest, on the total number of guests attending the function (for example a 30 guest wedding would have a \$600 grounds fee / 50 guest wedding a \$1000 ground fee).

Note: grounds fee may be adjusted once final numbers are agreed on 45 days prior to event.

INSURANCE:

Special Event Insurance with Liquor License Endorsement is required by all weddings taking place at Sooke Ocean Resort. Some Wedding parties have also selected to insure themselves as well. We can provide information on obtaining this type of insurance.

TAXES: 12% HST

SET-UP SERVICE /SERVERS and CATERING:

Sooke Ocean Resort is able to provided experienced professional setup personal with servers and catering.

We do not allow outside catering companies at Sooke Ocean Resort. We work with the bride and groom to create a menu from elegant appetizers to buffet meals. This will be discussed in more detail at a pre wedding planning meeting

BAR TENDING SERVICE \$25 per hour or two for \$40 hour.

RENTALS:

If you select a Sooke Ocean Resort Wedding Package Chairs/Tables/ Plates/Cutlery etc have been added to your package price. If you choose not to have one of our package weddings we do have supplies that can be rented from Sooke Ocean Resort.

Banquet 6' & 8' tables @\$7.00 and folding chairs @3.00 are available at your request.

Plates and cutlery for up to 50 guest are also available for rental ~ inquire. (HST not included)

BILLING PROCEDURES & CANCELLATION POLICY:

Please refer & review our website for policies and procedures.

SECURITY DEPOSIT:

a security deposit of \$1000 will be signed for at time of arrival... this will not be processed and is considered a no damage security deposit.

CLEANING FEE: at the end of your stay a complete clean of the facility is done ~ the fee for this is \$500

SOUND SYSTEM/PA: We can arrange for sound system/speakers and mic for your wedding \$100.00

TENT: It is mandatory for all weddings from May - Sept to rent a tent for outdoor weddings. 20 x 40 tent with walls and rain gutter connector can be rented from Titanium Tents (our wedding packages include tent rental - Intimate and Platinum)

